

**Member Care Manual**

***“Supporting the membership journey”***

**Appendix H**

**New Member Orientation**

**Techniques**

New Member Activity Check Sheet[[1]](#footnote-1)

Welcome to the Rotary Club of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_! Over the course of the next six months (or sooner if you choose!) we would like to get to know you and also help you to get to know our fun dedicated members! Completing this checklist will help us do that. You’ll also learn more about the incredible work that Rotarians do in our local, national and international community.

Use this Activity Check Sheet with the help of your sponsor/mentor as a way to guide your increased engagement in our club. *Thank you!*

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Month/Year of Your Induction into the Club\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Event/Activity** | **Date** | **Sponsor/Mentor Signature** |
| Watch “This is Rotary” video on YouTube |  |  |
| Read “Rotary Basics” |  |  |
| Read “The Rotary Foundation Reference Guide” |  |  |
| Open a DACdb account and complete a profile |  |  |
| Open a MyRotary account and explore the site |  |  |
| Join the Club’s Facebook page |  |  |
| Attend New Member Orientation |  |  |
| Serve as a “Greeter” at a club meeting |  |  |
| Attend a Board meeting |  |  |
| Attend a Committee meeting |  |  |
| Bring a guest to a Rotary meeting |  |  |
| Participate in a club service project |  |  |
| Attend a club social event |  |  |
| Attend a meeting of another club |  |  |
| Give a personal profile or vocational talk at a club meeting |  |  |

*Speak with your Sponsor / Mentor to help you locate any of the above and assist you in completing the activity.*



1. Adapted from a checklist used by the Rotary Club of Reedy River, Greenville SC. This checklist can be adapted to your club. Two ways in which it has been include:

- New members are given a temporary badge when joining and receive their permanent badge when the list has been completed

- Members completing the list are awarded 250 recognition points toward becoming a Paul Harris Fellow by the club. [↑](#footnote-ref-1)